

Curriculum Vitae: Your Personal Infommercial

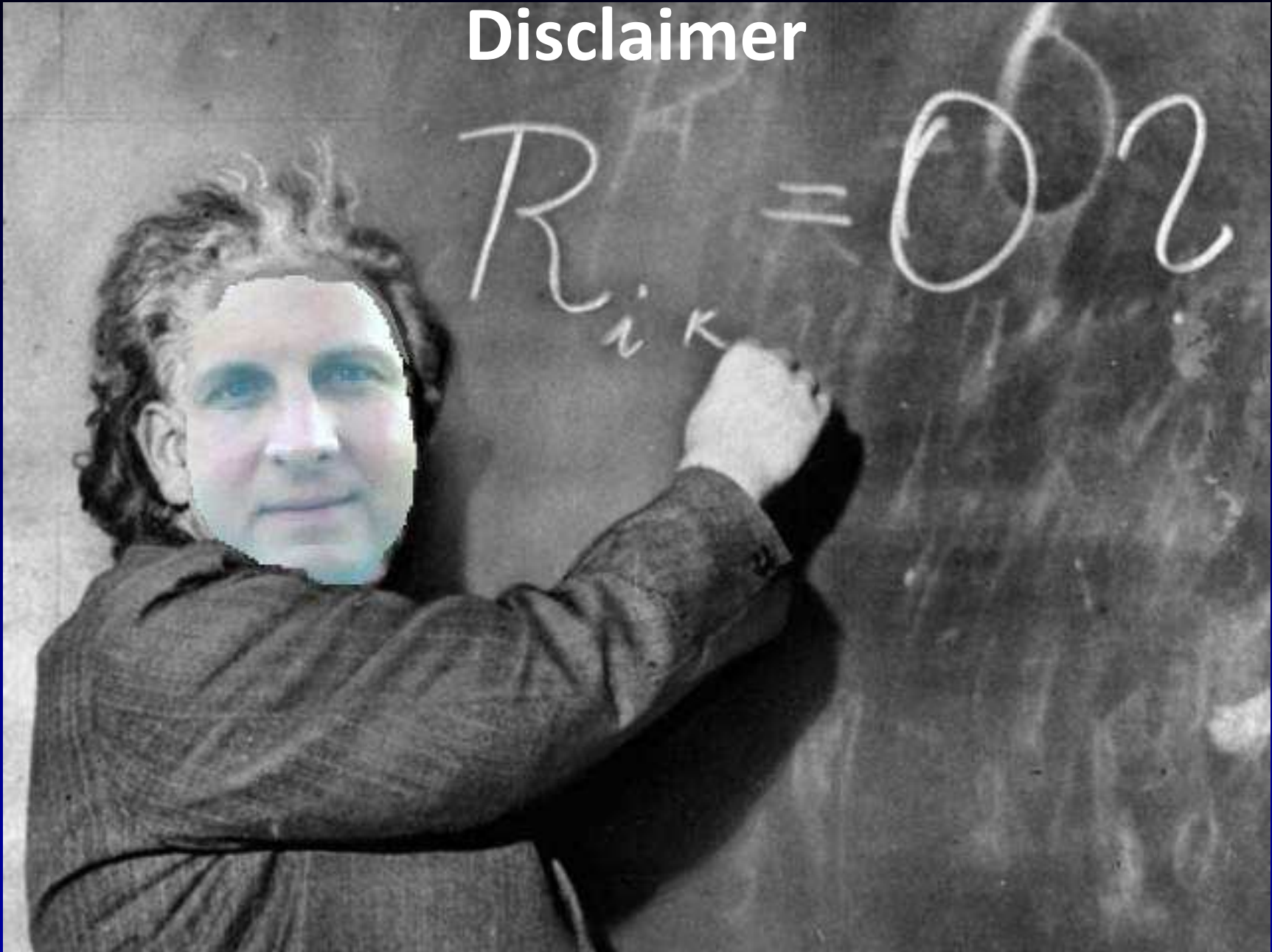
Todd Canada, PharmD, BCNSP, FASHP
University of Texas M.D. Anderson
Cancer Center



Learning Objectives

- Describe the most key elements for your CV.
- Identify what employers and residency directors are looking for in your CV
- Review example CVs for clarity and content.

Disclaimer



Curriculum Vitae (CV)

- **CV is an organized listing of one's achievements & experiences in the areas of:**
 - Professional experience
 - Honors & awards
 - Organizational membership
 - Community service
 - Presentations
 - Publications
- **The course or outline of your life (Latin)**

WORLD of WONDERS



HERE NOW
GORILLA
GIRL

SEE HER
CHANGE



ALIVE

12

STRANGEST SHOW ON EARTH



Strange
BUT
True!



Curriculum Vitae (CV)

- **A well-composed CV is:**
 - Easy to read
 - Contains information about your strongest attributes & experiences
 - It is a living document
 - Dates are very important!
 - Start with the most recent information & work backward

Curriculum Vitae (CV)

Students should include the following sections:

- **Education**
- **Work Experience**
- **Clerkship Rotations**
- **Honors & Awards**
- **Membership in Organizations**
 - **Include offices held or committee work**
- **Professional & Community Service**
- **Presentations & Publications**
- **Other Special Experiences or Skill**

Curriculum Vitae (CV)

- Focus on professional information
 - Pharmacy-related information should precede all other topics (such as *hobbies and community service activities*)
- Describe offices held or professional /community service activities
 - Briefly describe the scope of responsibility and/or impact
 - How many people in the organization/ committee, how many attended the event, size of the budget, funds raised, etc.

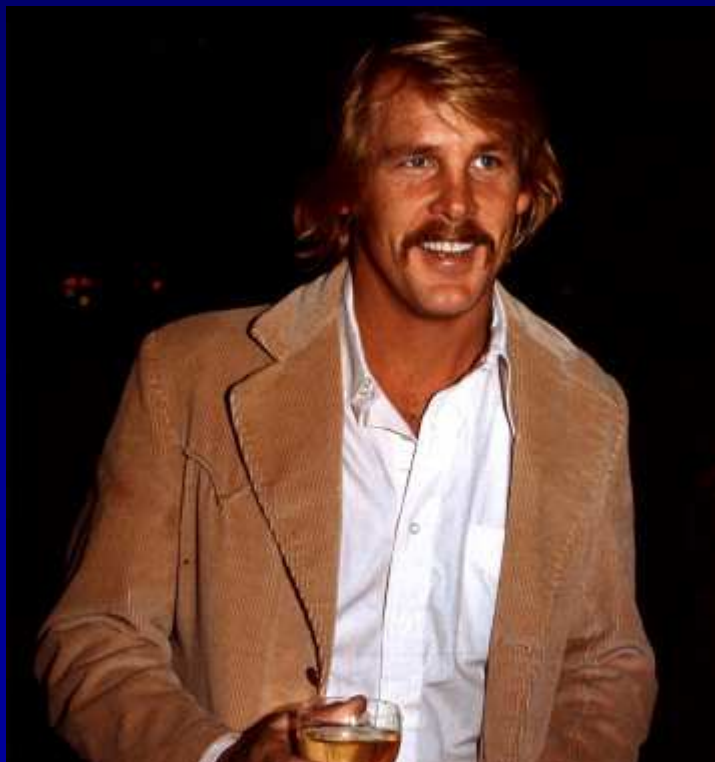
Curriculum Vitae (CV)

- Update your CV regularly to reflect work experience, publications & presentations
- Check your CV carefully for spelling and grammatical errors
- Identify your preceptors, work supervisors, advisors and/or references by title
 - Pharm.D., Ph.D., R.Ph., etc.



Curriculum Vitae (CV)

- **Don't include personal or biographical information**
 - Age, height, or weight not needed
- **Don't include a photograph**
- **Don't include information that predates pharmacy school except for:**
 - Education (e.g., previous degrees)
 - Unique achievements (e.g., National Merit Scholar)





You have questions.....



I have answers.....
tcanada@mdanderson.org

